

## Three Villages PPG AGM Minutes

### Minutes of the virtual meeting Wednesday 13<sup>th</sup> January 2021

1. **Present:** Adrian Head (AH) Chair; Sue Helm (SH) Secretary; Sandra Hall (Sha) Practice staff; Hilary Taylor (HT); Rev Tom Chapman (TC); Irene Arrowsmith (IA); Liz Davenport (LD); Colin Burch (CB) Treasurer; Carol Longmore (CL); Paula Collins (PC) Practice Manager.
2. **Apologies:** Inge Hill (IH); Bob Homer (BH); Alan Watkins (AW); Deb Whitaker (DW); Linda Sabin (LS) – unable to access the link to the meeting; Marion Griffiths (MG) no internet

#### 3. Chairman's Report

Due to the lockdown situation re COVID 19 the activities of the PPG have been severely restricted during 2020 and there is nothing of urgency for the chair to report.

#### 4. Treasurer's report

As above no official report completed. No expenditure incurred.

|                            |  |
|----------------------------|--|
| Nat West Bank Account 2020 |  |
| Opening balance            | £1638.05                                     |
| Closing balance            | £1638.05                                     |
| Debt outstanding           | Nil  |
| Money "                    | £382 from Waitrose [ Dr Pope Memorial Fund ] |

#### 5. Secretary's report

As above there is no report for 2020. There were 2 meetings held during 2020 in January and a virtual meeting in October 2020.

#### 6. Election of officers 2021

Due to the Covid restrictions the elected officers have all agreed to continue in their roles for 2021 and this was agreed by the committee

- a. Chair – Adrian Head
- b. Treasurer – Colin Burch
- c. Vice Chair – Liz Davenport
- d. Secretary – Sue Helm

#### 7. Executive Committee 2021

All elected officers as in point 6 and in addition Linda Sabin and Irene Arrowsmith to be part of this committee. Irene also to be the POPS representative. All agreed

#### 8. Any other business

None