

## PPG AGM 2023 Minutes of Meeting 18th January 2023

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1. **Present:** Liz Davenport (LD) Acting Chair; Sue Helm (SH) Secretary; Colin Burch (CB) Treasurer; Linda Sabin (LS); Carol Longmore (CL); Hilary Taylor (HT); Rev Tom Chapman (TC); Roger Noons (RN); Maria Lodge-Smith (ML); Tyler Studley (TS) Practice Manager

2. **Apologies:** Alan Watkins, Marion Griffiths; Debbie Whittaker (DW); Ola Idowu (OI)

### 3. PPG CHAIRMAN'S REPORT FOR 2022

Adrian Head has resigned from the PPG committee as Chair of the group and has not submitted a report for 2022. The committee thanked AH for his service as Chair and wished him well for the future. SH to send a letter of thanks.

### 4. PPG TREASURERS REPORT – CB

Treasurer distributed copies of report for 2022 – see attached  
Funds are relatively healthy at £1200 and committee would be interested in assisting the practice in purchasing equipment for patients. TS to discuss with partners.  
Defibrillator insurer wanted but currently unable to source one locally. Suggested that CB contacts local organisations that also have defibrillators to see who their insurers are.

**Tea Party Account** - £300 received from DMBC and £360 from Asda community fund. Potential photo opportunity – CB to contact local press.

Chair thanked CB for his hard work in obtaining funds for the PPG and tea party group during 2022.

### 5. PPG SECRETARY'S REPORT – SH

Report for 2022 attached

POPs group – no meetings attended in 2022. ML expressed interest in attending future meetings.

Chair thanked SH for her continued support and hard work during 2022

### 6. APPOINTMENT OF 2022 OFFICERS – AH

Officers proposed and elected for a further 12 months for 2023 as follows

CHAIR: Liz Davenport (CB proposed, ML seconded)

VICE CHAIR: Maria Lodge-Smith volunteered (HT seconded)

SECRETARY: Sue Helm (CB proposed, ML seconded)

TREASURER: Colin Burch (LD proposed, ML seconded)

### 7. EXECUTIVE COMMITTEE

All elected officers also form the executive committee to make urgent decisions on behalf of the PPG. LS also attends these special meetings.

### 8. ANY OTHER BUSINESS - None